Quick Reference Guide: Reasonable Costs

Reasonable means: Use Common Sense!
Consider time and place decision made

Watch out for:
- Purchase doesn’t make sense
- Not “arms-length
- Doesn’t follow policies/procedures

Ask Questions!
✓ Do we need it?
✓ Is this the least we need to spend?
✓ Will we use it?
✓ Is this a fair price

Prudent = using good sense